



SCHOOL FEES 2008-2009
Updated - February 2008

1. SCHOOL FEES = ADMISSION FEES and ANNUAL FEES (TUITION & REGISTRATION) :

	ADMISSION*	REGISTRATION AND PAYMENT PLAN STARTING MARCH 1, 2008	REGISTRATION AND PAYMENT PLAN STARTING APRIL 1, 2008 AND AFTER		
		TUITION & REGISTRATION	TUITION	REGISTRATION	TUITION & REGISTRATION
PRE NURSERY (Age 2) Half Day	\$ 500	\$ 2400	\$ 2400	\$ 300	\$ 2,700
PRE NURSERY (Age 2-3-4) Full Day	\$ 500	\$ 3750	\$ 3,750	\$ 450	\$ 4,200
KINDERGARTEN	\$ 700	\$ 5250	\$ 5,250	\$ 550	\$ 5,800
GRADE 01 TO GRADE 07	\$ 700	\$ 5750	\$ 5,750	\$ 650	\$ 6,400
GRADE 08 TO GRADE 12	\$ 700	\$ 5950	\$ 5,950	\$ 650	\$ 6,600

* ADMISSION FEES ARE FOR STUDENTS REGISTERING TO THE SCHOOL FOR THE FIRST TIME.

2. FULL PAYMENT DISCOUNT:

- Families that pay School Fees in a one time cash payment are entitled a 5% discount on the tuition and registration.

3. EARLY PAYMENT PROMOTION:

- During the month of March, families that pay in full or begin a monthly payment plan are not required to pay registration fees.
- Admission fees and the first monthly payment must be paid no later than March 31st to qualify.

MONTHLY PAYMENT: Invoices will be issued on the first day of each month starting on the first day of the month when registration is completed and will be payable at the latest on the 15th day of the same month.

MONTHLY PAYMENT PLAN	1	2	3	4	5	6	7	8	9	10
Date Invoice	Mar 1	Apr 1	May 1	Jun 1	Jul 1	Aug 1	Sep 1	Oct 1	Nov 1	Dec 1
Last Due Date to receive Payment	Mar 31	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15
GRADES	If a family misses two consecutive payments (as schedule above), they will automatically be charged the registration fee discounted as part of the early payment promotion.									
PRE NURSERY Half Day	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240
PRE NURSERY Full Day	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375
KINDERGARTEN	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525
GRADE 01 TO GRADE 07	\$ 575	\$ 575	\$ 575	\$ 575	\$ 575	\$ 575	\$ 575	\$ 575	\$ 575	\$ 575
GRADE 08 TO GRADE 12	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595

ACREDITADO POR LA SECRETARIA DE ESTADO DE EDUCACION Y CULTURA DE LA REPUBLICA DOMINICANA
 ACCREDITATED BY THE DOMINICAN REPUBLIC MINISTRY OF EDUCATION & CULTURE,
 ACCREDITATED MEMBER OF THE SOUTHERN ASSOCIATION OF COLLEGES & SCHOOLS IN THE U.S.A.
 MIEMBRO ACREDITADO DE LA " SOUTHERN ASSOCIATION OF COLLEGES & SCHOOLS" EN LOS E.U.A.



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4. FAMILY DISCOUNT:

- The family discounts are always applied to the youngest student(s) to be registered at the school.
- **ADMISSION** – First child pays 100%, second child pays 75% and subsequent children pay 50% of the Admission Fee.
- **TUITION** - There will be a 25% discount for the 3rd and the 4th child registering from the same family.
- **REGISTRATION** – All registration fees must be paid in full unless children are registered and a payment plan began during the month of March 2008.

5. ALTERNATIVE PAYMENT PLANS:

Families that register their child after March 31st may chose from a variety of payment plans depending upon the month that registration is completed. In all cases the full fees, admission, registration and tuition must be paid in full prior to December 15, 2008.

6. LATE PAYMENT FEE:

A late penalty fee of US\$5 per invoice will be charged for invoices that are not paid by the time of issue of the next invoice.

7. POLICIES AND PROCEDURES CONCERNING PAYMENTS AND REFUND OF TUITION FEES:

1. Any request for refund must be made in writing to the Board of Directors through the School Director.
2. There will be a non refundable administrative fee of US\$700 per child for any request for refund if a child is withdrawn within the first 10 days of school OR never participates in classes.
3. All students must be registered for a minimum of one semester of study which is equivalent to two quarters or approximately 18 weeks of school.
4. Any request for exceptions to the payment schedules must be made in writing to the Board of Directors through the School Director.
5. Neither the Business Manager, School Director, or any individual Board member has the authority to make exceptions to the payment or refund policies. These exceptions may only be approved by a Board of Directors resolution.
6. Non-payment or late payment of tuition fees will have a late fee penalty attached.
7. Accounts overdue by 60 days or more may result in suspension of attendance by the student until the account is paid in full.
8. No official school reports or transcripts will be released until all accounts are paid.

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